

THE BRANT COMMUNITY HEALTHCARE SYSTEM

Board Meeting

February 25, 2020



Participants:	Regrets:
Paul Emerson Maggie Copeland Dave Diegel Annette Gillis Vern Payne Peter Quinlan Bill Thompson Teresa Doolittle Mackenzie Slifierz Naser Hamed Dr. David McNeil Dr. Gene Jarrell Dr. Rudy Goel Martin Ruaux Dr. Laura Shoots Kari Wilson	Rena Roy Mario Columbo Pat Brown
	Guests:
	Laura Doherty, Alena Lukich, Erin Sleeth, Ben Deignan
	Recorder:
	Becky Marras, Executive Assistant

ITEM	DISCUSSION / ACTIONS
1.1 Call to Order & Convening the Meeting	The meeting was called to order at 5:00pm by Paul Emerson.
1.2 Approval of Agenda	<p>THE BOARD OF DIRECTORS VOTED</p> <p align="center">To approve the February 25, 2020 agenda as circulated.</p> <p align="right">(1) CARRIED</p>
1.3 Call for Conflict of Interest	No conflicts of interest were declared.
1.4 Approval of the January 28, 2020 Minutes	<p>THE BOARD OF DIRECTORS VOTED</p> <p align="center">To approve the January 28, 2020 minutes as circulated.</p>

	(2) CARRIED
2.0 Board Education	
2.1 Boards Role in Quality & Patient Safety Part 2	<p>As the board has a leadership role in establishing the quality and patient safety culture, and to ensure that mechanisms are in place for measuring and monitoring. Where the board displays an environment where the organization can be encouraged to be accountable for safety. David presented part II of the on the Boards Role in Quality and Patient Safety.</p> <p>Cultural transformation is the key, and we are working on increasing the staff moral which we know leads to an improved patient safety culture.</p> <ul style="list-style-type: none"> • Effectiveness and openness of teamwork and communication • Openness of all team members, including patients/families, in reporting problems and incidents measurement/monitoring and learning from safety and incidents • Organizational resources for patient safety. Priority is safety vs. production. • Create a no blame culture where all feedback is dealt with in a positive way which promotes learning.
3.0 Board Reports	
3.1 Report of the Chief Executive Officer	<p>Detailed report included in the package, with several items highlighted.</p> <ul style="list-style-type: none"> • Progressing with the Thrive partnership and the construction at the Urgent Care is proceeding. Thrive opening 15-20 beds with a target for end of March. • Sick time is up and above benchmark. HR working on the people strategy, we are introducing steps to improve the compliance. Organization 14.21 overall average sick time. • CEO goals in development and will be aligned to the strategic plan.
3.2 Volunteer Association Update	Included in the package for review.
3.3 BCHS Foundation Update	<ul style="list-style-type: none"> • Several other capital campaigns soon to be launching in the community; Laurier, Lansdowne Children's Centre, as well as the SPCA. • Save the date for the gala circulated – please join if you are interested. Also sponsors are gladly welcomed. • Ladies save the date – April 1st held at the Paris Fairgrounds • Working on Foundation Strategic plan • Currently canvassing for new directors for the 2020/21 term.
3.4 Report of the Chief of Staff	Nothing further.
3.5 Medical Staff Association Update	<ul style="list-style-type: none"> • With the MSA annual funds they will be hosting the AGM at the BGCC. • Working with COS on the Medical HR plan.

4.0 Consent Agenda	
4.1 Quality Committee Report	<p>THE BOARD OF DIRECTORS VOTED</p> <p>To approve the Consent Agenda of February 25, 2020</p> <p style="text-align: right;">(3) CARRIED</p>
5.0 Regular Agenda (Reports and Motions excluded from the Consent Agenda)	
5.1 Accreditation Update	<p>The Quality & Patient Safety Committee will remain the Accreditation Steering Committee as the organization prepares to submit its evidence to “meet” the requested ROPs by October 21, 2020. Critical path highlighted the improvement work plans to address ROPs including Medication Reconciliation and Do Not Use Abbreviations.</p>
5.2 2020/21 QIP Planning Progress	<p>The QIP planning and timelines were reviewed on the development of next year’s measures. Mandatory indicators set by Health Quality Ontario (HQO) have been included in the plan (Time to Inpatient Bed and Workplace Violence). Improvement leads have been selected which includes a dyad partnership with our physician leaders.</p> <p>2019/20 QIP data was reviewed, results are showing significant improvement across all measures.</p>
5.3 OHT Joint Board Governance TOR	<p>The Joint Health Board is a non-statutory body that operates on a partnership and collaborative basis to provide governance leadership for the Brantford Brant Ontario Health Team (BBOHT). Members of the Joint Health Board commit to working collaboratively; openly and supporting the development and role of the Joint Health Board and delivery of the BBOHT. All while acting in the best interest of citizens, patients, care providers and the health systems.</p> <p>THE BOARD OF DIRECTORS VOTED</p> <p>THAT the Board approve in principle the Terms of Reference of the Brantford Brant Ontario Health Team Joint Board.</p> <p style="text-align: right;">(4) CARRIED</p> <p>THE BOARD OF DIRECTORS VOTED</p> <p>THAT the Board identify a representative to be a member of the Brantford Brant Ontario Health Team Joint Board.</p> <p style="text-align: right;">(5)</p>

	<p style="text-align: right;">CARRIED</p> <p>THE BOARD OF DIRECTORS VOTED</p> <p style="text-align: center;">THAT the Board identify that it is recommending that Paul Emerson or his designate serves as the BCHS representative to sit on the Brantford Brant Ontario Health Team Joint Board.</p> <p style="text-align: right;">(6) CARRIED</p>
<p>5.4 Financial Advocacy Policy</p>	<p>The financial advocacy policy has been adapted out of the need to have a plan for the board so they are informed and educated on being able to advocate on behalf of BCHS. Purpose to achieve one voice on issues that generally impact the operation of the hospital i.e. funding/finances and master planning.</p> <p>Board will need advocacy around our financial position as well as the Capital planning. Plan outlines the goals, target audiences and what is the outcome.</p> <p>THE BOARD OF DIRECTORS VOTED</p> <p style="text-align: center;">TO approve the proposed Board Financial Advocacy Policy.</p> <p style="text-align: right;">(7) CARRIED</p>
<p>5.5 Letter of Support Drug Addictions to City of Brantford</p>	<p>Mayor is trying to attain more permanent funding for this initiative that was adopted by the Mayor through the Drug Advocacy Committee for the City. Safe consumption site is being led by the Grand River Health Service.</p> <p>THE BOARD OF DIRECTORS VOTED</p> <p style="text-align: center;">That Governance Committee recommends the Board of Director support letters of support to the City of Brantford for funding for the Brantford Outreach Team and support for the application of a Safe Consumption Site.</p>

		(8) CARRIED
6.0 Other Business		
In Camera Session		
	<p>THE BOARD OF DIRECTORS VOTED</p> <p style="text-align: center;">To move from the open session to the In Camera session.</p>	(9) CARRIED
Regular Session		
Adjournment	<p>THE BOARD OF DIRECTORS VOTED</p> <p style="text-align: center;">To adjourn the open session.</p>	(20) CARRIED
Next Meeting Date	Tuesday March 24, 2020 5:00pm Boardroom	
Minutes Approved: March 31, 2020	 Dr. David McNeil, President & CEO	 Paul Emerson, Chair, Board of Directors