



**RESEARCH ETHICS COMMITTEE  
RESEARCH PROPOSAL AMENDMENT REQUEST**

**Please note:** All changes to research protocols or information/consent documents, advertisements, study instruments, etc. must have the approval of the BCHS Research Ethics Committee, except where necessary to eliminate immediate hazards to study participants.

Research Project Title:

Number, version number and date of the document(s) being amended:

Locally Responsible Investigator and Contact Information:

Name:

Email:

Signature:

Telephone:

Enclosures Required:

- 1) One copy of the amended document outlining the proposed changes (e.g. protocol, information sheet/consent form, drug or device brochure, advertisement, etc.)
- 2) Summary of explanation/rationale of changes.
- 3) One copy of the new amended "clean" document with a new version number and date.
- 4) One copy of any new document(s) not included in the original project.
- 5) One copy of the amendment approval letter from the University Research Committee or Review Board or other academic affiliate.

Submit this request, together with supporting documentation noted above to the Research Ethics Committee assistant [shelley.singleton@bchsys.org](mailto:shelley.singleton@bchsys.org)